

## Associate of Science in Supervision and Management

### Program Mission

The mission of the Supervision & Management program is to develop a management workforce reflecting industry needs as a result of the dynamic economic business environment in the Guam community and beyond.

### Program Description

The Supervision and Management program prepares students for entry-level positions and employment in the field of supervision and management. The program is designed for students who want to learn, update and augment existing knowledge and skills and/or acquire cutting-edge technical and managerial skills; it is also designed for current and future leaders, supervisors, and managers who desire the latest skills to be effective and productive in their respective fields.

### Program Student Learning Outcomes (SLOs):

Upon successful completion of the AS in Supervision & Management program, students will be able to:

1. Describe supervisory techniques to manage people and projects.
2. Explain planning, organizing, staffing, and controlling functions of an organization.
3. Discuss ethical behavior required in businesses.

General Education Requirements		
Course #	Course Name	Credits
EN 110	Freshman Composition	3
MA 110A	Finite Mathematics	3
SO 130	Introduction to Sociology	3
CSXXX	Computer Literacy Requirement	3
PY120	General Psychology	3
Natural & Physical Sciences (Choose 1)		
SI 103/ 103L	Introduction to Marine Biology (3) & Introduction to Marine Biology Laboratory (1)	4
SI 110/ 110L	Environmental Biology (3) & Environmental Biology Laboratory (1)	
<b>Total</b>		<b>19</b>
Technical Requirements		
Course #	Course Name	Credits
AC 211	Accounting Principles I	4
EC 110	Principles of Economics	3
SM 108	Introduction to Business	3
SM 208	Personnel Supervision	3

SM 211	E-commerce Management	3
SM 215	International Management	3
SM 220	Management Skill Development	3
SM 225	Leadership	3
SM 230	Business Law Applications	3
SM 240	Employment & Labor Law	3
SM 245	Ethics & Stakeholders Management	3
Professional Electives (Complete 9 Credits)		
Course #	Course Name	Credits
MK 123	Principles of Marketing	3
MK 205	Entrepreneurship	3
OA 211	Business Communication	3
OA 250	Office Procedures	3
PY 125	Interpersonal Relations	3
SM 205	Purchasing	3
SM 292	Supervision & Management Practicum	3
<b>Total</b>		<b>43</b>
<b>Program Total</b>		<b>62</b>

## Associate of Science in Supervision and Management – Semester Breakdown

Year 1			Year 2		
Semester 1			Semester 3		
Course #	Course Name	Credits	Course #	Course Name	Credits
EN 110	Freshman Composition	3	SIXXX	Natural & Physical Sciences Requirement	4
MA 110A	Finite Mathematics	3	SM 225	Leadership	3
PY120	General Psychology	3	SM 230	Business Law Applications	3
SM 108	Introduction to Business	3	SM 240	Employment & Labor Law	3
SM 208	Personnel Supervision	3	XXXXX	Professional Elective	3
Total		15	Total		16
Semester 2			Semester 4		
Course #	Course Name	Credits	Course #	Course Name	Credits
AC 211	Accounting Principles I	4	XXXXX	Professional Elective	3
CSXXX	Computer Literacy Requirement	3	XXXXX	Professional Elective	3
EC 110	Principles of Economics	3	SM 215	International Management	3
SM 220	Management Skill Development	3	SM 211	E-commerce Management	3
SO 130	Introduction to Sociology	3	SM 245	Ethics & Stakeholders Management	3
Total		16	Total		15
Year 1 Total		31	Year 2 Total		31
Program Total					62